

# Notice of FY23 Annual General Meeting



The Annual General Meeting (AGM) of Women in Technology Limited ABN 93 028 864 236 (WiT) will be held on Thursday 30 May 2024, commencing at 5.30pm (AEST) at McCullough Robertson, Level 11, 66 Eagle Street, Brisbane QLD 4000. To join the AGM online, refer to [WiT's website](#) for the video link details.

Members should monitor WiT's website where updates will be provided if it becomes necessary or appropriate to make alternate arrangements for the holding or conduct of the meeting.

This Notice of Meeting incorporates, and should be read together with, the Explanatory Notes and the Voting/Proxy Form.

## Items of Business

### 1. Minutes of the previous year

To note the minutes of the AGM of WiT held on 31 May 2023.

### 2. Financial statements and reports

To receive and consider the financial statements, the Directors' Report and the Auditor's Report for the year ended 30 December 2023.

### 3. Director appointments

To consider and, if thought fit, pass a resolution as an ordinary resolution that Kirsten Kiel Chisholm be appointed to the WiT Board.

Dated 8 May 2024

By Order of the Board  
Ms Nadine Fiers  
Company Secretary

## Explanatory Notes for Items of Business

### Item 1: Minutes from the previous year

The FY23 AGM minutes are available on [WiT's website](#).

### Item 2: Financial statements and reports

The FY23 Financial Statements and WiT's FY23 Annual Report are available on [WiT's website](#).

While there is no requirement for a resolution on this item of business, Members will be given opportunity to; ask questions about, or make comments on, the operations and management of WiT; and ask about the conduct of the audit, the preparation and content of the Auditor's Report, the accounting policies adopted by WiT in relation to the preparation of the financial statements and the independence of the auditor.

### Item 3: Director appointment

In accordance with the requirements of WiT's Constitution, two Members nominated another Member to serve as a director in filling one vacancy on the Board. Nomination was received for:

**Kirsten Kiel Chisholm.** Ms Kiel Chisholm joined the Board in February 2023, filling a casual vacancy. Kirsten is an experienced governance professional and lawyer. She commenced her career as a lawyer working in private practice in both Australia and the United States before moving to in-house legal and governance roles. A strong advocate for diversity and inclusion, for the past 15 years she has been fortunate enough to advise companies who contribute to the community through education, medical research and sustainability.

Kirsten holds degrees in Law and International Business Relations as well as having a Graduate Diploma in Applied Corporate Governance. She is In-House Counsel Certified by the Association of Corporate Counsel, a Fellow of the Governance Institute of Australia and a professional member of the Institute of Internal Auditors.

## RECOMMENDATION

The Board (with Ms Kiel Chisholm abstaining) recommends that Members vote IN FAVOUR of the election of Ms Kiel Chisholm.

# Voting/Proxy Form

## LODGE YOUR VOTE

**By email:** by completing this form and emailing to [secretariat@wit.org.au](mailto:secretariat@wit.org.au)

**In person:** by attending the AGM and voting in person or online

## HOW TO COMPLETE THIS VOTING/PROXY FORM

### METHOD A – VOTE DIRECTLY

If you mark the box in METHOD A, you are indicating that you wish to vote directly. Please mark either “For”, “Against” or “Abstain” for an item for your vote to be counted on that item. If you vote on at least one item but leave other item(s) blank, the vote on the item(s) marked will be valid but no vote will be counted or treated as being cast for the item(s) left blank. If you mark more than one box on an item, your vote on the item will be invalid. If no voting instructions are given on all of the items then the Chair of the Meeting will be deemed to be your appointed proxy. If you mark the boxes in both METHOD A and METHOD B then METHOD B is deemed to be the chosen method. The person named will be

your proxy, or if no person is named, the Chair of the Meeting will be your appointed proxy. If you have lodged a direct vote, and then attend and vote at the AGM, your direct vote will be cancelled. Attending the AGM only will not invalidate your direct vote.

### METHOD B – APPOINT A PROXY

If you wish to appoint the Chair of the Meeting as your proxy, mark the box in METHOD B. If the person you wish to appoint someone other than the Chair of the Meeting as your proxy, please write the name of that person in the box provided. If you leave this section blank, or your named proxy does not attend the AGM, the Chair of the Meeting will be your proxy. A proxy need not be a Member of WiT.

## VOTING/PROXY FORM

**Member Name or Voting Organisation:**

		METHOD A – VOTE DIRECTLY	METHOD B – APPOINT PROXY		
		<b>Elect to lodge my/our vote(s) directly</b> (mark box)	<b>Appoint the Chair of the Meeting</b> (mark box)		
<b>STEP 1</b>	In relation to the AGM of WiT to be held on Thursday 30 May 2024 and at any adjournment or postponement of the AGM.	<b>Proxy Name:</b> ..... .....	<b>OR</b> if you are not appointing the Chair of the Meeting as your proxy, write your proxy name.		
<b>STEP 2</b>	<b>VOTING DIRECTIONS</b>				
	The Chair of the Meeting intends to vote all available proxies in FAVOUR of item 3. Voting Directions and Proxies will be valid and accepted where received by Monday 27 May 2024. If no directions are given below, the proxy may vote as they see fit at the AGM.				
	<b>ITEMS OF BUSINESS</b>		<b>For</b>	<b>Against</b>	<b>Abstain</b>
	3 Appointment of Director, Kirsten Kiel Chisholm				