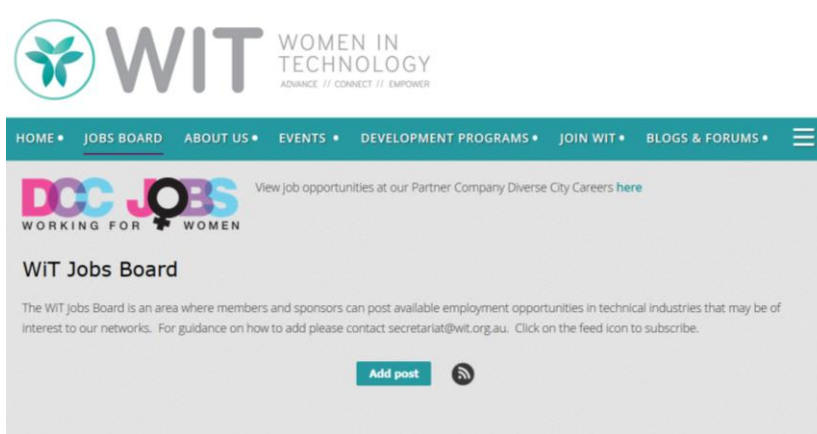


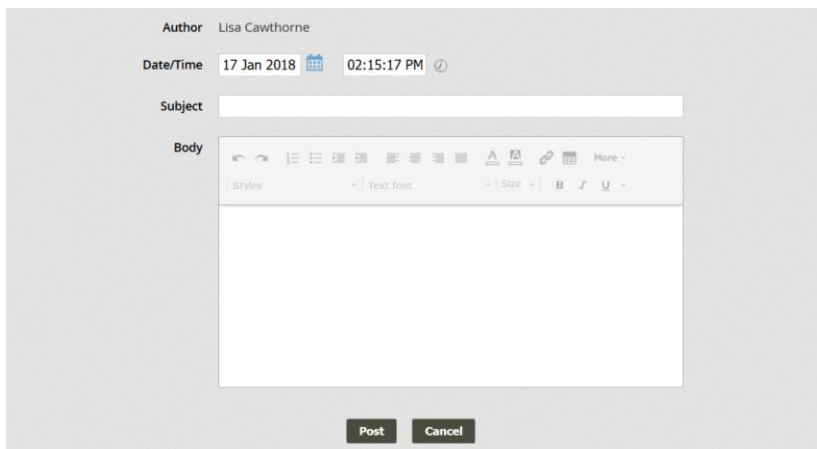
# Using the WiT Jobs Board

Positions vacant can only be posted on the WiT Jobs Board by Corporate, Small and Medium Members and Sponsors of Women in Technology. In order to access the WiT Jobs Board you must be logged in to your account. Once logged in go to the jobs board tab.

## To add a job:



Click on the “Add Post” button and complete the details below:



Date/Time – should be date and time advert is posted

Subject should look like - Wanted - Level 2/3 Systems Engineer at Cloud BT

Body should include main text - (see website for example). Please include links to apply.

## To insert your Company logo

The system does not grant access to anyone other administration to insert image. Once you have posted your job ad please email [secretariat@wit.org.au](mailto:secretariat@wit.org.au) with logo for inclusion. Edits can be made via the edit button.

## To remove a job:

To remove your job click on the delete button.

Note: Jobs will be automatically removed after 8 weeks on the jobs board by Admin. There is no limit to number of jobs you can post.